

## **Dematerialisation Request Form**

☐ Normal Dematerialization   ☐ Transmission-cum- Dematerialization  
☐ Transposition-cum-Dematerialization

**VRIDHI CAPITAL & FINANCE PRIVATE LIMITED**

AVANI SIGNATURE, 91A/1 PARK STREET  
KOLKATA 700016

|         |  |      |   |   |   |   |   |   |   |   |
|---------|--|------|---|---|---|---|---|---|---|---|
| DRN     |  | Date | D | D | M | M | Y | Y | Y | Y |
| DRF No. |  | Date | D | D | M | M | Y | Y | Y | Y |

(To be filled by the BO. Please fill all the details in **BLOCK LETTERS** in English. Fill up a separate DRF for Free securities and Locked – in securities. In case of locked - in securities fill up a separate DRF for different lock-in reason / lock-in expiry dates.)

I / We request you to dematerialise the enclosed security certificate(s) registered in my / our name into my / our demat account.

[illegible]

### Details of Securities:

|                          |                                                                                                                                                                               |    |      |    |      |    |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|------|----|------|----|
| Type of Security         | <input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units<br><input type="checkbox"/> Other (Specify) |    |      |    |      |    |
| Face Value of Securities |                                                                                                                                                                               |    |      |    |      |    |
|                          | From                                                                                                                                                                          | To | From | To | From | To |
| Folio No.                |                                                                                                                                                                               |    |      |    |      |    |
| Certificate Numbers      |                                                                                                                                                                               |    |      |    |      |    |
| Distinctive Numbers      |                                                                                                                                                                               |    |      |    |      |    |
| Quantity                 |                                                                                                                                                                               |    |      |    |      |    |

Attach an annexure (duly signed by account holder(s)) in the above format if the space is not sufficient.

The original certificates / documents are hereby surrendered by me / us for dematerialisation and the same are free from any lien or charge or encumbrance and represent the bonafide securities of the Issuer Company to the best of my / our knowledge and belief.

|                    | First / Sole Holder | Second Holder | Third Holder |
|--------------------|---------------------|---------------|--------------|
| Name               |                     |               |              |
| Signature with DP  |                     |               |              |
| Signature with RTA |                     |               |              |

### Participant Authorization (From DP to RTA)

We have received the above-mentioned securities bearing ISIN \_\_\_\_\_ for Dematerialisation. The Application form is verified with the Certificates / Documents surrendered for dematerialisation and we certify that the application form is in accordance with the details mentioned in the enclosed certificates / documents. It is also certified that the Holder(s) of securities have a beneficiary account with us in the same name(s) and order of name(s).

**Depository Participant Seal and Signature**

===== (Please tear here) =====

**Acknowledgement Receipt**

|                                  |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |           |   |   |   |   |   |   |   |   |
|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|--|--|-----------|---|---|---|---|---|---|---|---|
| DRF No.                          |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  | Date      | D | D | M | M | Y | Y | Y | Y |
| DP ID                            |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  | Client ID |   |   |   |   |   |   |   |   |
| First / Sole Holder Name         |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |           |   |   |   |   |   |   |   |   |
| Second Joint Holder Name         |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |           |   |   |   |   |   |   |   |   |
| Third Joint Holder Name          |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |           |   |   |   |   |   |   |   |   |
| Name of the Company              |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |           |   |   |   |   |   |   |   |   |
| Type of Security                 | <input type="checkbox"/> Equity <input type="checkbox"/> Debentures <input type="checkbox"/> Bonds <input type="checkbox"/> Units<br><input type="checkbox"/> Other (Specify) |  |  |  |  |  |  |  |  |  |           |   |   |   |   |   |   |   |   |
| ISIN                             |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |           |   |   |   |   |   |   |   |   |
| No. of Securities (in figures)   |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |           |   |   |   |   |   |   |   |   |
| No. of Securities (in words)     |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |           |   |   |   |   |   |   |   |   |
| No. of Certificates (in figures) |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |           |   |   |   |   |   |   |   |   |
| No. of Certificates (in words)   |                                                                                                                                                                               |  |  |  |  |  |  |  |  |  |           |   |   |   |   |   |   |   |   |

We hereby acknowledge the receipt of certificates / documents, in respect of the above securities for dematerialization subject to verification.

**Depository Participant Seal and Signature**

**Instructions:**

1. In case of transmission-cum-demat, a notarized copy of death certificate of the deceased holder, copy of the Order of the Court, etc. to be attached with DRF.
2. In case of transposition-cum-demat, a duly executed Transposition Request Form to be attached with the DRF.